



# RIGGS ELEMENTARY PTO GENERAL MEETING MINUTES

## PTO BOARD MEMBERS

\*PRESIDENT- ERIN RISNER \*VP FUNDRAISING- MICHELLE QUIROGA  
\*VP COMMUNITY EVENTS- JEN WALSH & MELISSA VANGEMERT  
\*TREASURER- LINDSEY WHEELER \*SECRETARY- TANYA WAGNER

Monday, November 7th, 2022- 2pm | Riggs Elementary | Meeting called to order by President Erin Risner @ 2:02pm

Attendees: Julie Baumann, Melissa Vangemert, Kelly Anderson, Meagan Barnes, Jen Walsh, Nicole Partusch, Jamie Lander, Sara Marianella, Michelle Morris, Erin Risner, Lindsey Wheeler, Tanya Wagner, Chari Reynolds

*\*Note: Black text follows agenda distributed at the meeting, red text is discussion during meeting.*

**\*\*Meeting Minutes Pending Approval At Next PTO Meeting\*\***

### 1. Welcome- shout outs-

- Jen & Melissa for the girls dance- Boots & Beauties! So fun and awesome turnout.
- Ms. Marianella gave a shout out to PTO for R4R!! Great fundraiser and know what to expect for next year.

### 2. Review and approval of August Minutes - The minutes from 8/8/22 were distributed & approved.

### 3. PTO Board Reports

- President- Erin Risner
  - Gifts to School- From Raising for Riggs Fundraiser
    - Gaga Ball Pit Repairs- \$4,000 budgeted
      - Replacing the wood with composite.
    - Interactive Smart TV Purchases- \$35,000 budgeted
      - Looking to purchase in Spring- working with district
        - Perry Highschool has 4 different models available until the end of the month for teachers to go and visit & give feedback.
        - Can be mounted on wheels for easier use in classrooms. \$4,000-\$5,000/piece with installation (software, network, etc.)
    - On Site Field Trips- \$3,000 budgeted
      - Jim Cogan Storyteller- date TBD
      - Looking into Great AZ Puppet Theatre, Chandler Center for the Arts, AZ Music Fest, and others.
    - New books for Riggs Library- \$2,000 budgeted
  - State 48 shirt
    - Shirt is currently under creative concept design by State 48 by their graphic designers.
    - Within the next 3 weeks, they will show us 2-4 concepts to select from.
    - Shirts will be \$22.00 (not a fundraiser for Riggs, cost of shirts) and will be available for presale.
  - New Board and Committee members for next year
    - Fill out form if interested- **Green form**
- VP Fundraising (sponsorships)- Candice Gould
  - School Sponsor update- **No new sponsors.**
- VP Fundraising (events)- Michelle Quiroga
  - Raising for Riggs update
    - Covered PTO start up for next year of: Teacher Start Up Funds & PTO Account.
    - Includes gifts mentioned above for Gaga Pit Repairs, Smart TV's, On Site Fieldtrips, & Library Books.
  - No Apex fun run

- VP Community Events- Jen Walsh and Melissa Vangemert
  - Boots and Beauties- Success! Highest ticket sales for any dance.
  - Veterans Day Breakfast- November 10th 7:30am in MPR
    - Enter in the front of school & golf carts will be used to shuttle from parking lots to front of school.
  - Family Movie Night- December 2nd
    - Will be held inside in the MPR & movie will be "Prancer"
- Treasurer- Lindsey Wheeler
  - Budget update- Budget was distributed to attendees.
    - \$1,300 made on dance
    - Flow thru account is \$16,639.81 (Grade level funds to spend this school year- pay taxes on balance) 1st & 6th grade currently utilize.
      - K: \$0.00, 2nd: \$516.00, 3rd: \$233.00, 4th: \$738.00, 5th: \$1,500.00
    - Student Council- Boo Grams made \$575 in cash without coins. Will do Holiday & Friendship Grams.
- Secretary- Tanya Wagner
  - Staff Favorite List received & updates are being made this week to be ready for the upcoming holidays.

#### 4. Committee Reports

- Staff Appreciation- Stephanie Cummings
  - Update on upcoming staff treats- small gift
  - Oct. Welcome Back staff breakfast- Cute spread of muffins, bagels, pastries, yogurt, coffee, & juice.
- Spirit Wear- Lauren Montoya and Hadley Myers
  - Switching to Created Images with new line out in Spring
- Restaurant Nights- Janelle Loss
  - Cold Beers & Cheeseburgers / Caddie Shack Shop Night- Nov. 15th
    - Gift card presale forms for CBCB- 15% of total sales of GC and 4pm-close food dine in or out
    - Caddie Shack is 10% of hard goods - excludes: lessons, carts, & services.
  - Reaching out to new Nekter location for Saturday am Restaurant Night in future
- Talent Show
  - Tryouts Wednesday, Jan. 18th, Performance Thursday, February 2nd
  - Looking for committee
    - Help with tryouts mentioned at meeting from: Chari, Lindsey, & Meagan (form)
    - A lot of talent at the school. Will have to see how many sign up to determine grade level caps
- Art Masterpiece- Julie Baumann
  - Off and running!
    - Calendly is working well for scheduling of Art Room. Bins are ready to go and are checked weekly.
      - Will need more clay to be purchased.
    - Asking teachers for substitute plans - bookmark shortcut on the computer for sub to login.

#### 5. Principal Report- Jamie Lander

- District CFO/Head of Maintenance & Tech just visited school with Jamie & have the following ideas:
  - Arts Integration- wants to rip out the carpet in the Art Room and put in concrete.
  - Collapse the look of computer lab & make a more interactive space. Possibly Apple based.
  - Back parking lot- change fencing along inside of walkway. District funded for security.
- Heavy recruiting for PTO next year. Will ask teachers to reach out to their helpful parents for interest.

#### 6. Next General PTO Meeting- Monday, February 13th 2:00pm- Room C9

#### 7. Questions?

- Kelly & Chari won Joe's Giftcards for sitting closest to a sticker chair.

#### 8. Adjourn @2:54pm \*Meeting minutes compiled by Tanya Wagner- Secretary