



RIGGS ELEMENTARY PTO GENERAL MEETING MINUTES

PTO BOARD MEMBERS

*PRESIDENT- ERIN RISNER *VP FUNDRAISING- MICHELLE QUIROGA
*VP COMMUNITY EVENTS- JEN WALSH & MELISSA VANGEMERT
*TREASURER- LINDSEY WHEELER *SECRETARY- TANYA WAGNER

Monday, April 10th, 2023- 2pm | Riggs Elementary | Meeting called to order by President Erin Risner @ 2:02pm

Attendees: Meredith McCann, Candice Gould, Alesiale Roux, Melissa Vangemert, Jamie Lander, Sara Marianella, Michelle Morris, Erin Risner, Tiffani Norton, Tanya Wagner, Julie Bauman, Meagan Barnes, Jen Walsh, Michelle Quiroga

*Note: Black text follows agenda distributed at the meeting, red text is discussion during meeting.

****Meeting Minutes Pending Approval At Next PTO Meeting****

1. Welcome- shout outs-

- Teachers & Student Council for helping out at the Boots & Buddies- Boys Dance

2. Review and approval of November Minutes - The minutes from 2/13/23 were distributed & approved.

3. PTO Board Reports

◦ President- Erin Risner

▪ Election results 2023-2024 Board Members:

- President: Jen Walsh, Treasurer: Meredith McCann, Secretary: Melissa VanGemert & Michelle Quiroga, VP Fundraising: Erin Risner, VP Community Events: Kate Buchart

• Committee Members for next year so far:

- Sponsors: Candice Gould, Social Media: Meagan Barnes, Staff Appreciation: Stephanie Cummings, Spirit Wear: Lauren Montoya & Hadley Myers, Art Masterpiece: Julie Baumann

▪ Gifts to School-

• Muralist Terry Allen - Beautification of MPR this summer

- Adding some color along the top of the walls- big blue stripe & thin green stripe.
- A circular painted mural in place of a bulletin board

• Looking into buying more playground equipment on kinder playground

- Chains will be lowered on the swings.
- Balance beam - Julie Baumann to discuss with teachers and get back to PTO

• Stencils for blacktop- Jen Walsh

- Reusable stencils & purchase paint - Hop Scotch & 4 Square

▪ Disney Ticket Raffle- funds raised \$4,440. \$2,220 gifted to CUSD school in need. Discussions in process.

▪ School Musical- Summer Camp starts 4/18

- As part of the arts direction, PTO purchased scripts, music, and cd.

▪ Roadrunner Roost Beautification

- Faux plants/greenery purchased for the garden boxes & will be installed.

▪ 6th Grade Yard Signs for sale- \$8 online sales only- Flyer and social media post coming soon!

▪ Katey MacPherson Parent Nights- Aug. 7&8 or Aug. 9&16- 3 Part

- 1 Staff Training
- Parent Night- 1st night will be going through statistics
- Parent Night-2nd night will be with children & parents drafting up a social media plan

◦ VP Fundraising (Sponsorships)- Candice Gould

- School Sponsor Update- New Bronze Sponsor- Kim Weber

◦ VP Fundraising (Events)- Michelle Quiroga

- Nothing new to report

- VP Community Events- Jen Walsh and Melissa Vangemert
 - Boots and Buddies- Success
 - Changes/Ideas for next year: Family Dance Party outside & Family Bingo Night
 - Suggested that Student Council can help in hour shifts during events
 - Water Day- May 10th (K-2) and 11th (3rd-6th)
 - Stephanie working on flier. Sign Up Genius for volunteers will be sent out on flier and social media.
 - Treasurer- Lindsey Wheeler
 - Budget update- Budget was distributed to attendees.
 - Secretary- Tanya Wagner
 - Nothing new to report
4. Committee Reports
- Staff Appreciation- Stephanie Cummings
 - Staff Appreciation week in planning- Friends Theme
 - Working with Coffee Truck on morning (7:30-9:30 suggested)- Do not schedule on 5/4 (meeting)
 - Sponsors were emailed and 2 of them would like to assist.
 - Spirit Wear- Lauren Montoya and Hadley Myers
 - New Spirit Wear with Created Images Available online NOW!!
 - Restaurant Nights- Janelle Loss
 - Barro's raised \$342.80
 - Blue32 April 17 & 18th. Gift card sales end April 14th
 - Art Masterpiece- Julie Baumann
 - Ordering new tables and chairs.....slow process. Will have for next year.
 - Create a big laminate poster of to-do's: What supplies can teachers use (cabinets vs. open shelves), cleanup of tables, cleanup of supplies, and take art items back to classroom.
 - Also create a teacher wish list sign for teachers (ex. clay, ribbon, confetti, etc.)
5. Principal Report- Jamie Lander
- State Testing running smoothly.
 - End of year events will be communicated out.
 - 1 Request from District is for each PTO to sponsor a gift card to raffle off at new teacher orientation.
 - Interactive Smart TV's & two new white boards on each side in each classroom.
 - Riggs will be the 6th school on the 1st phase rollout. TBD when they start. 1 classroom a day.
 - All teacher laptops need to be updated.
 - The cabinet space/shelves under the current white boards will be taken out. Need to ask district if any of the side cabinets will be salvageable to use or what can be purchased to put in its place.
 - District received grant for mental health. Partnering with Lighthouse- Clinician on Tues/Thurs. More info regarding this to be communicated out.
 - Jamie put in for a safety grant for a social worker to be on campus.
6. Next General PTO Meeting- See you next school year!!!
- Cereal Drive for Student Council- Top 2 kids that bring in the most boxes will kick it off.
 - May 8th-18th. 19th in the morning to run dominos of cereal boxes in halls. Drive/deliver to Care Center.
7. Questions or Other Discussion
- 2023-24: PTO Calendar meeting with Jamie will be on May 15th.
 - District will be coming out to train staff on current MPR technology.
8. Adjourn @3:03pm *Meeting minutes compiled by Tanya Wagner- Secretary